

Regional Residents' Panels

Terms of reference



Purpose of the Group	<p>The purpose of the Regional Residents' Panels is to provide resident oversight and scrutiny of local services and performance. To deliver this purpose each panel will:</p> <ol style="list-style-type: none"> 1. Help shape the priorities for Southern Housing services in the region 2. Scrutinise Southern Housing's performance in the region 3. Be consulted on any significant proposed changes to Southern Housing's operations in the region 4. Contribute to the continuous improvement of services in the region by providing a resident perspective to regional teams 5. Help shape the focus of resident involvement teams in the region.
Number of Regional Residents' Panels	<p>There will be one Regional Residents' Panel for each Southern Housing operational region, which are:</p> <ul style="list-style-type: none"> • Berkshire, Surrey, Hampshire and the Isle of Wight • Kent and Essex • London • Midlands • Sussex.
Number of members	Up to 12 residents per panel on Regional Panels excluding Midlands who will have up to eight Resident Members.
Membership	Member eligibility is set out in the Resident Recruitment Policy.
Quorum	Four members.
Meetings	Meetings can be in person, remote (teleconference or video conference) or hybrid.
Frequency of meetings	Regional Residents' Panels will meet quarterly.
Decisions	<p>Decisions at meetings will be reached by consensus. Where consensus cannot be reached, a vote should be taken. If required, the Chair has the casting vote.</p> <p>When required, urgent decisions can be agreed by email / telephone between meetings.</p>

Appointments	<p>Each Regional Residents' Panel will elect a Chair and Vice Chair every three years from amongst their membership.</p> <p>Every three years, every Regional Residents' Panel will elect one of their members to represent the panel on the Resident Strategy Group.</p> <p>The Chair, Vice Chair and Resident Strategy Group Representative can serve for up to six years. (E.g. two three year terms).</p>
Board Link	<p>A member of Board will be appointed as the 'board link' to each panel, attending meetings as an observer.</p>
Reporting	<p>The Regional Residents' Panel will share key messages in an accessible format to report to Board, governance panels and wider residents.</p> <p>The Board observer will be responsible for providing an update to Board on the panel's work.</p>

Document Version Control			
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