



# SMILE!

# YOU'RE ON CAMERA

## BRINGING CAMERA DOORBELLS AND HOME CCTV INTO FOCUS

Camera doorbells and home CCTV are becoming an increasingly popular way to improve the security of our homes and check on our deliveries, but did you know, when you use them, privacy laws apply?

You're legally entitled to install a camera doorbell or home CCTV for domestic use, if:

- ✓ Your tenancy, rental agreement or lease agreement states you can make any adaptations to your home without Southern Housing's express permission
- ✓ Where your tenancy doesn't state the above, or doesn't mention adaptations, you seek our permission, and this is granted. (This would be subject to the requirements of your tenancy agreement and the conditions in our Home Improvements Policy)

The installation of a CCTV or camera doorbell can be done without causing any damage to the structure of the building or compromising the fire-safety integrity of the building

- ✓ You comply with the requirements listed in our CCTV Policy.



### Got a question?

If you've concerns someone has installed a doorbell camera in an inappropriate location, or is using their device in an unacceptable way, or if you've any questions about the requirements, please contact [data.protection@southernhousing.org.uk](mailto:data.protection@southernhousing.org.uk)

For more information and guidance, visit our website <https://www.southernhousing.org.uk/managing-your-home/living-in-your-home/home-cctv-and-doorbell-cameras>

You can also visit the ICO's website, [www.ico.org.uk/for-the-public/domestic-cctv-systems/](http://www.ico.org.uk/for-the-public/domestic-cctv-systems/)



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## INSTALLING

- ✓ Make sure the camera is installed next to the door of your home, but not on the door frame itself, and it must be within the legal boundary of the property
- ✓ Ensure installation of the camera doesn't cause structural damage to your home or compromise the fire-safety integrity of the building



## USING

- ✓ Where possible, ensure the camera only captures images and information of individuals visiting your home within the area of your front door
- ✓ Where possible, point cameras away from neighbours' homes, especially their doors, windows, gardens, communal areas, or public areas. If this isn't possible, carefully consider how intrusive the camera is for others
- ✓ Set a privacy blur filter on the recording device as per the set-up instructions (if available) to limit the accidental capture of individuals, where possible
- ✓ Put up signage advising that you're using a domestic camera system
- ✓ Regularly or automatically delete footage
- ✓ Stop recording someone if they object to being recorded, if it's possible to do so. For example, if you can point the camera in a different direction, but still use it to safeguard your home
- ✓ Remove any CCTV or doorbell camera if you move out. Ensure devices are deactivated and that you no longer have access to the footage.



## SHARING

If you operate a home CCTV system or doorbell camera, under data protection law, you own the video footage and are legally responsible for what happens to it.

To comply with data protection regulations, you must:

- ✗ Not share any domestic camera footage on social media
- ✗ Only share footage with an authorised organisation such as Southern Housing or the Police, unless it's in response to a formal request from someone for footage of themselves

Not following these requirements could result in us removing your doorbell camera and charging you for any repair work required.